

LAWRENCE D. MONTEKIO
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561-674-1092
PalmBeach@usa.com

Professional Experience

- 11/18 – present **Executive Legal Assistant/Office Manager**
MMO Legal Services, LLC – Aviation Law Office
Assist attorney in legal research, document preparation and client management.
- 04/14-present **Marketing Consultant**
Create detailed marketing plans, determine the marketing message, and identify the appropriate marketing mix through use of advertising, social media, television and video production, crowdfunding projects, website design, e-Cards, newsletter publication, musical concerts, festivals and event planning.
Also own and manage **www.Lawyr.net**, a legal resource-only (no legal advice) website, **MailBurro.com**, an email-campaign marketing company and have also developed a “textable” business card through **www.eCard.buzz**
- 9/12-1/16 **Television Producer**
Produced, directed, filmed and edited a comedy-variety television show broadcast Friday nights on CBS at 1:30 AM, and similar late-night times, aired to up to 75,000 viewers in the Key West-Miami-Ft. Lauderdale-Greater Palm Beach-Treasure Coast markets, maintaining the top Neilson-rating for that time slot on several occasions.
- 9/10 – present **Attorney Assistant**
Provide freelance legal research, document preparation and assistance in trial preparation to attorneys. Also familiar with the State of Florida’s JAC’s billing system and procedure.
- 4/93-6/10 **Attorney - Private Practitioner - General Practice**
Maintained a general practice concentrating on Criminal, Family, Juvenile and Dependency Law. Also contracted to represent several State and County entities, as follows: Office of Regional Counsel - Second District of Florida; Special Public Defender Criminal and Delinquency Court, and Court-Appointed Dependency Attorney for Sarasota County; Conflict Attorney, Lake County Public Defender's Office; Court-Appointed Dependency Attorney for Orange County; and Court-Appointed Dependency Attorney for Seminole County.
- 12/99-7/00 **Associate Attorney**
Personal Injury Litigation Attorney
Associates and Bruce L. Scheiner, Ft. Myers
Supervising Attorney of Firm’s Mediation Department and in charge of preparing all of the firm’s files for mediation and jury trial.

8/98-11/99

Senior Attorney

Department of Children and Families (DCF), Sarasota, Florida
Represented the State of Florida in child dependency and termination of parental rights matters, investigations of neglect, abuse and exploitation of the elderly or handicapped, Court-ordered guardianships, mediation, and Baker and Marchmen Act hearings.

7/90-11/92

Assistant State Attorney

State Attorney's Office, Seminole County, Florida
Senior Criminal Trial Attorney, County Court and Senior Delinquency Trial Attorney, Juvenile Criminal Division.

7/86-5/89

Mental Health Counselor/Case Manager

Henderson Mental Health Clinic, Ft. Lauderdale, Florida
Advocated for and counseled patients in-house at the South Florida State Psychiatric Hospital. Helped establish community-based psychiatric residential treatment facilities and day-treatment facilities to allow for the discharge of patients from state-run institutions into the mainstream population.

3/84-7/86

Human Services Counselor

Department of Health and Rehabilitative Services (HRS), Broward County.
Advocated for and counseled residents of group and psychiatric homes. Investigated abuse, neglect and exploitation allegations. Trained and supervised unit of ten employees.

Training/Education

2016 - Florida Supreme Court Certification Program - Family Court Mediator Training

1997 - Florida Supreme Court Certification Program - Family Court Mediator Training

1990 - Nova Southeastern University, Ft. Lauderdale - Juris Doctorate

1983 - University of South Florida, Tampa - Bachelor of Arts – Psychology

Past Affiliations

Member - Florida Bar Association

Certified Family Court Mediator - Florida Supreme Court Family Mediation Program

Member - Sarasota and Seminole County Bar Associations

Hearing Officer - Youthful Offender's Program

Judge - Teen Court

Member - Juvenile Court Rules Committee of the Florida Bar.

Guardian - Guardian Ad Litem Program - Seminole County

Member - Lee County Personal Injury Lawyer's Association